



# ADMISSION FORM

Right of admission is reserved

## DOCUMENTATION REQUIRED BY THE SCHOOL

<input type="checkbox"/>	CEMIS Transfer Document
<input type="checkbox"/>	Copy of Birth Certificate/ID Document
<input type="checkbox"/>	Copy of Parents ID Documents
<input type="checkbox"/>	Copy of Pupil's Residence Permit or Study Permit (Foreign Students)
<input type="checkbox"/>	Copy of latest Report or Academic Progress
<input type="checkbox"/>	Signed General Indemnity Form
<input type="checkbox"/>	Subject Choice Form (FET Phase)
<input type="checkbox"/>	Copy of Psychological Report/s
<input type="checkbox"/>	Road-to-Health Chart

## LEARNER

Surname: \_\_\_\_\_ Full names: \_\_\_\_\_

Nickname: \_\_\_\_\_ Grade: \_\_\_\_\_ Date of birth: YYYY / MM / DD

ID number: \_\_\_\_\_ Gender: \_\_\_\_\_

Previous Schools: \_\_\_\_\_

Last grade passed: \_\_\_\_\_ Grades repeated: \_\_\_\_\_



## PARENTS/GUARDIANS

### FATHER

### MOTHER

Surname: \_\_\_\_\_ Surname: \_\_\_\_\_

Name: \_\_\_\_\_ Name: \_\_\_\_\_

ID number: \_\_\_\_\_ ID number: \_\_\_\_\_

Profession: \_\_\_\_\_ Profession: \_\_\_\_\_

Tel. no: (W) \_\_\_\_\_ Tel. no: (W) \_\_\_\_\_

(H) \_\_\_\_\_ (H) \_\_\_\_\_

(C) \_\_\_\_\_ (C) \_\_\_\_\_

E-mail: \_\_\_\_\_ E-mail: \_\_\_\_\_

Work Address: \_\_\_\_\_ Work Address: \_\_\_\_\_

\_\_\_\_\_

Home Address: \_\_\_\_\_ Home Address: \_\_\_\_\_

\_\_\_\_\_

Postal Address: \_\_\_\_\_ Postal Address: \_\_\_\_\_

\_\_\_\_\_

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Other child(ren) (Name & Age): \_\_\_\_\_

Home Language: \_\_\_\_\_ Church Denomination: \_\_\_\_\_

Previous school: \_\_\_\_\_

Any other important information, illness of which we should know (e.g. Asthma, Epilepsy, etc.)

\_\_\_\_\_

Allergies: \_\_\_\_\_

Doctor: \_\_\_\_\_ Tel no.: \_\_\_\_\_

Posbus / P.O.Box 1507  
SANLAMHOF  
7532

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Leipoldtstraat / Leipoldt Street  
DE LA HAYE, BELLVILLE  
7530

☎ / 📠 0649996381

**Learning challenges the school should be aware of:**

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Copy of evaluation report: \_\_\_\_\_

Date: \_\_\_\_\_

Name of doctor: \_\_\_\_\_

**Please attach a copy of all Psychological reports!!!**

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## REGISTRATION

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NAME OF LEARNER: \_\_\_\_\_ GRADE: \_\_\_\_\_

I, \_\_\_\_\_ parent/guardian of the above-mentioned learner, hereby pay the registration fee of R5 100. It represents a lump sum payment in order to be able to enrol my child as a learner at Boston Private School.

I understand that I forfeit this registration fee if I decide:

- (a) not to place my child at Boston Private School or
- (b) if I withdraw my child even after one day of school attendance.

I understand that my child is subject to a trial period of **up to three months and that I may be informed even after three months to withdraw my child from Boston Private School.**

I understand that I must give the school one terms notice if I wish to terminate my attendance at Boston Private School.

SIGNED \_\_\_\_\_  
PARENT:

DATE: \_\_\_\_\_



## SCHOOL FEES

NAME OF LEARNER: \_\_\_\_\_ GRADE: \_\_\_\_\_

It has been explained and I fully understand that Boston Private School is a private, independent fee paying school that receives no form of grant or subsidy and therefore relies totally on the collection of school fees to cover its salaries and all other running costs and that Boston Private is not in a position to offer financial assistance. It has been explained and is understood that all school fees are levied as annual fees. Allowing parents to pay-off those fees in quarterly or monthly instalments is allowed, only in an effort to assist working families.

I, hereby, agree to pay the school fees as follows for any education received at Boston Private School:

- (a)  a lump sum on \_\_\_\_\_
- (b)  monthly in **advance** before/on the 3<sup>rd</sup> day of every month.

I understand that my child will only be entitled to education if school fees are settled in full and on time and that it is me who deprives my child of an education if school fees fall in arrears. I accept that my child will be excluded from school should school fees be outstanding. I furthermore understand that an interest of 2% above the prevailing bank overdraft rate will be charged on all outstanding and overdue amounts.

I understand and accept that one terms notice must be given to the school in writing should I wish to withdraw my child from Boston Private School.

SIGNED: \_\_\_\_\_

ID NUMBER: \_\_\_\_\_

DATE: \_\_\_\_\_



## **SKOOLFOOIE 2018/SCHOOL FEES 2018**

REGISTRASIEFOOIE/REGISTRATION FEES: R5 100 eenmalige betaling/lump sum  
**Geen toelating as registrasiefooie nie vooruitbetaal is nie/  
No admission if registration fees are not paid in advance**

### **GRAAD/GRADE 8 - 12**

SECURITY, PHOTOSTAT & FACILITY FEE: R550 p.a./payable before 31/01/2018  
SEKURITEIT, FOTOSTAAT & FASILITEIT FOOI: R550 p.j./betaalbaar voor 31/01/2018

### **GRAAD/GRADE R - 7**

SECURITY, PHOTOSTAT & FACILITY FEE: R750 p.a./payable before 31/01/2018  
SEKURITEIT, FOTOSTAAT & FASILITIEIT FOOI: R750 p.j./betaalbaar voor 31/01/2018

10% KORTING/DISCOUNT: vir volle vereffening van fooie op/voor 15/01/2018  
if annual fees are settled in full on/before 15/01/2018  
5% KORTING/DISCOUNT: if fees are paid at the beginning of each quarter/term

### **GRAAD/GRADE RR & R**

Skoolfooie/School fees R29 400 p.a.  
R7 350 per term/quarter  
R2 450 p.m. x 12

### **GRAAD/GRADE 1 – 3**

Skoolfooie/School fees R35 760 p.a.  
R8 940 per term/quarter  
R2 980 p.m. x 12

### **GRAAD/GRADE 4 - 6**

Skoolfooie/School fees R37 440 p.a.  
R9 360 per term/quarter  
R3 120 p.m. x 12

### **GRAAD/GRADE 7**

Skoolfooie/School fees R38 700 p.a.  
R9 675 per term/quarter  
R3 225 p.m. x 12

### **GRAAD/GRADE 8**

Skoolfooie/School fees R40 680 p.a.  
R10 170 per term/quarter  
R3 390 p.m. x 12

### **GRAAD/GRADE 9**

Skoolfooie/School fees R42 240 p.a.  
R10 560 per term/quarter  
R3 520 p.m. x 12

### **GRAAD/GRADE 10 – 11**

Skoolfooie/School fees R47 880 p.a.  
R11 970 per term/quarter  
R3 990 p.m. x 12

### **GRAAD/GRADE 12 (Monthly fees over 10 months)**

Skoolfooie/School fees R54 800 p.a.  
R13 700 per term/quarter  
R5 480 p.m. x 10(Ten)

#### *Addisioneel/Additional:*

Ontwerp/Design R200 p.m.  
Kuns/Art R150 p.m.  
Drama/Drama R150 p.m.  
Consumer/Verbruikers Studies R250p.m.

#### *Addisioneel/Additional:*

Ontwerp/Design R200 p.m.  
Kuns/Art R150 p.m.  
Drama/Drama R150 p.m.  
Consumer/Verbruikers Studies R250 p.m.

One terms notice in writing is applicable when removing a learner from Boston Private.  
All fees are payable strictly in advance. Monthly payments for gr. 12 over 10 months only.  
**Banking details: FNB Paarl, Account number: 62247872808, Branch code: 200110**



## POLICY REGARDING SCHOOL FEES

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It is in the interest of your child that school fees are settled in advance either annually, quarterly or on a monthly basis. The school fees are carefully administered by the Board of the school.

School fees may be settled as follows:

- (a) cash
- (b) EFT or bank transfer
- (c) by debit order

School fees must be settled in advance on or before the **third day** of every month.

If outstanding school fees accrue the learner will be **suspended from school** on the first Monday after school fees became due. Interest equivalent to the prevailing bank overdraft rates will be charged on all outstanding balances. Unfortunately no progress reports will be issued where school fee accounts have not been settled in full. Fees for gr. 12 learners must be paid over 10 months in advance and, be completed by October of the gr. 12 year.

After two months of school fees in arrears the learner can be permanently excluded and the account will be handed to an attorney for **debt collection** and the normal procedure for debt collection will be followed. The parent/guardian will be responsible for any costs incurred in the process.

The parent/guardian will also be responsible for the costs in terms of **insufficient funds** in his/her bank account.

An official school receipt must be obtained when any payment is made at the school bursar's office.

A receipt will be issued when the money is handed to the principal/secretary.  
Boston Private School accepts **no responsibility** if the money is lost by the learner.

I, \_\_\_\_\_ parent of \_\_\_\_\_

commit myself to the following regarding payment of school fees for any educational service received at Boston Private School:

Monthly in advance \_\_\_\_\_ cash/cheque/debit order/EFT

### **School Bank details:**

**FNB Paarl, Account number: 62247872808, Branch code: 200110**

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_



## DECLARATION BY PARENT/GUARDIAN

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Hereby I, .....

parent/guardian of .....

declare that I am aware of the fact that my child is subject to a trial period of up to three months and that my child may be asked to leave Boston Private School, for whatever reason the school may deem necessary.

I also declare that I am aware of the fact that my child will be expelled immediately if my child uses drugs/alcohol or if my child is part of any activity where drugs are involved.

I agree to random drug/alcohol tests being conducted by the school. Learners may not leave the school property during school hours.

I accept that should my child's school fees remain unpaid my child will be excluded from the school until all school fees are paid up to date.

I agree that my child can be de-registered and removed from the roll of Boston Private School if school fees remain unpaid for more than one month.

I agree to provide all stationery and textbooks as requested on the Stationery/Textbook list provided for my child's grade as well as two reams of photocopy paper per school term. A book usage fee will be levied on those who fail to provide the required textbooks.

I agree to pay any subject specific fees as indicated on the schools fee list.

I agree that I will give the school one terms notice should I wish to remove my child from the school.

I agree that my child will obey the school's code of conduct and school's rules and will accept the consequences, as prescribed, of any infringement. Any form of bullying, vandalism or theft of any school property or the property of the staff, learners or visitors to the school will result in immediate expulsion without the possibility of any refund of school fees.

I understand that Boston Private School has a "right of admission reserved" policy and therefore has the right to refuse admission or continued attendance at the school.

SIGNED: .....  
PARENT/GUARDIAN

DATE: .....

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## INDEMNITY

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NAME OF LEARNER: \_\_\_\_\_ GRADE: \_\_\_\_\_

I, \_\_\_\_\_ parent/guardian of the  
aforementioned learner, indemnify Boston Private School from any injuries/damage that my  
child may incur during school hours or on the school grounds of Boston Private School.

I understand that Boston Private School may not be held responsible for any personal  
goods/belongings of my child that may be lost/damaged and may be stolen during the course  
of a school day.

I take full responsibility for any goods/belongings that my child may bring onto the school  
grounds of Boston Private School and cannot claim compensation for any loss of such  
goods/belongings from Boston Private School.

I realise that I must claim any loss/damage that my child or I may incur from aforementioned  
loss/damage/theft from my personal insurance.

SIGNED: .....

PARENT/GUARDIAN

DATE: .....



**PERMISSION TO USE PHOTOGRAPHS OF LEARNER**

Dear Parent/Guardian

Learners at Boston Private School will be involved in school activities where he/she may be photographed. Photographs of learners may be used in a variety of media to: (1) celebrate a student's success in this subject, (2) for educational purposes, (3) to keep a visual record of the practical tasks completed by the learner in food production and for (4) promotional purposes at our school.

The photos will not disclose any personal information about the learner/group, unless required for: assessment purposes, honouring the learner's/group's achievement and/or the learner(s) requested it.

All photos taken of your learner (or his/her work) in relation to the school will become property of Boston Private School. Please be advised that the use of all photos taken in relation to this subject is carefully considered to make sure that your child's best interests stay our main priority.

**Please note: This permission will be valid for the remainder of your child's schooling at Boston Private School. However, permission may be withdrawn at any given time upon written notification.**

Thank you.

Warm regards,

**Mr. B. Meyer**  
**Director**

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**PERMISSION TO USE PHOTOGRAPHS OF LEARNER**

I, \_\_\_\_\_ (Name of Parent/Guardian), hereby  
acknowledge that I have:

- Read the information above regarding photographs that will be taken of my child in relation to Boston Private School events/activities/assessments;
- Give permission to Boston Private School and all relevant stakeholders to take photos of my child; and to display the photos in a discretionary manner on the variety of media/platforms mentioned.

**Signed:** \_\_\_\_\_

**Date:** \_\_\_\_\_